



FACE TO FACE ONLINE

One to one 2019

Live language Training

Classes through a virtual classroom in real time and with teacher

Face to Face online program



LANGUAGES AND LEVELS

English, German, Spanish, French from A1 to C2



TECHNICAL REQUIREMENTS

- ✓ Computer, tablet or mobile
- ✓ Good internet connection
- ✓ Headset with micro



OBJECTIVES: Customized

The objectives of each course are established through the Needs Analysis, the participant completes before the beginning of their course course.

These can be progression in a language level, specific skills (presentations, meetings, negotiations, etc.) or working vocabulary of the participant

When?



CALENDAR / DURATION

- ✓ A block of hours to be consumed according to the schedule chosen by the participant
- ✓ Block of hours to be consumed during 1 year

How?

RESERVATION OF CLASSES AND COURSE MANAGEMENT APP



The App allows 2 course modalities:

- ✓ The student chooses a fixed schedule for his course, from there the calendar is calculated and a teacher is assigned. From the starting date of the course, the participants can manage their agenda through the App. The total of the course hours must have been consumed up to 2 months after the end of the course.
- ✓ The student is registered in the App with his block of hours and from there he manages his classes. He can choose a recurring schedule and always book the same teacher or vary the schedule and intensities by choosing among the available teachers. The calendar is not established at any time, the participant can freely use his block of hours for a whole year from the starting date.

Resources



Google Classroom

- ✓ Virtual classroom with all tools. You can watch videos, listen to audio, use a whiteboard, share a digital book, browse web pages, etc.
- ✓ Flexible calendar management app: reservations, cancellations and changes of class sessions.
- ✓ Folder in a virtual cloud only shared between participant and trainers, where you will find:



1. Needs analysis questionnaire
2. Course program
3. Class access link
4. Classdocs: documents and protocols of each session that allow to collect all work, suggest topics, arrange sessions, etc.
5. Links of interest
6. Educational apps

Followup

- ✓ The evolution of the participant is monitored through their virtual cloud and all the documents of the program carried out. The team of online f2f trainers has access to the participant's folder in the virtual cloud and can coordinate to share the same student among different trainers without detriment to the use of the course.
- ✓ Attendance is controlled through lists and reports, in the same way as in the classroom courses in-company and at Humboldt.

Advantages of the format

- ✓ Connection from anywhere in the world
- ✓ Greater concentration in class: the work of several skills is combined at the same time
- ✓ Time flexibility and ease of agenda management
- ✓ Possibility of combining several trainers for a greater variety
- ✓ No travel cost
- ✓ Cost reduction for non-recovered classes
- ✓ Very intuitive management app